

# CALIFORNIA BOARD OF CORRECTIONS

## 2004 SURVEY OF LAW ENFORCEMENT FACILITIES

*Welfare and Institutions Code (WIC) Sections 209 and 210.2 require the Board of Corrections (BOC) to survey law enforcement agencies regarding the processing of minors, to ensure compliance with Section 207.1 WIC.*

*THIS IS A ONCE A YEAR ANNUAL SUBMISSION AND IS DUE BY FEBRUARY 1, 2004*

### SECTION I - FACILITY IDENTIFICATION

Agency Name:		Date:	
Facility Name:			
Facility Address:		Zip Code:	
County:		Jurisdiction:	<input type="checkbox"/> City <input type="checkbox"/> County
Facility Type*:	<input type="checkbox"/> Temporary Holding <input type="checkbox"/> Type I <input type="checkbox"/> Lockup <input type="checkbox"/> Other _____		

\*Please refer to definitions on the back of this form

### SECTION II – FACILITY DESCRIPTION

YES	NO	Please check "Yes" or "No" for the following question. Please see definitions on the back of this form
		<p>Does this law enforcement facility contain a lockup or a jail?</p> <p><b>If NO</b>, your facility will <b>not</b> have to complete the <i>Monthly Report on the Detention of Minors in Buildings that Contain Lockups/Jails - 2004</i> for the calendar year 2004, unless your facility status changes. Please sign below and return Survey to the Board of Corrections.</p> <p><b>If YES</b>, please continue to Section III.</p>

### SECTION III – DETENTION OF MINORS

YES	NO	Please check "Yes" or "No" for each question. Please see definitions on the back of this form
		A. Will minors be <b>securely</b> detained in this facility during 2004?
		B. Will minors be <b>non-securely</b> detained in this facility during 2004?

**\*\*If YES for Section II and YES for either questions A or B in Section III, please complete the *Monthly Report on the Detention of Minors in Buildings that Contain Lockups/Jails - 2004* for each month of the 2004 calendar year.**

Signature of Reporting Person	Title
Print or Type Name	Telephone No. <span style="float: right;">Date</span>
Signature of Department Head	Title
Print or Type Name	Telephone No. <span style="float: right;">Date</span>

**Return completed form by mail to:**

**Board of Corrections, 600 Bercut Drive, Ste. A, Sacramento, CA 95814**

**Attn: Helene Zentner (916) 323-9704; email: [hbzentner@bdcorr.ca.gov](mailto:hbzentner@bdcorr.ca.gov)**

**Or by fax: (916) 327-3317**

## DEFINITIONS

<b><u>Minor:</u></b>	A person under 18 years of age. For the purposes of this survey, do not include dependent minors (300 WIC) pursuant to Section 206 WIC and those minors transferred or waived to adult criminal court.
<b><u>Temporary Holding:</u></b>	A local detention facility constructed after January 1, 1978, used for the confinement of persons for 24 hours or less pending release, transfer to another facility, or appearance in court.
<b><u>Type I:</u></b>	A local detention facility used for the detention of persons for not more than 96 hours, excluding holidays, after booking. May also detain persons on court order either for their own safekeeping or sentenced to a city jail as an inmate worker and may house inmate workers sentenced to the county jail provided such placement in the facility is made on a voluntary basis on the part of the inmate.
<b><u>Lockup:</u></b>	A room or secure enclosure under the control of a sheriff or other peace officer that is primarily for the temporary confinement of adults upon arrest. A minor may be securely confined in a lockup only as provided in Section 207.1(d) WIC.
<b><u>Jail:</u></b>	An adult detention facility, the purpose of which is to detain sentenced and non-sentenced adults (not including inmate workers). These facilities are defined as Type II, III, or IV local adult detention facilities as defined in Section 1006, Title 15, California Code of Regulations. <u>*Caution:</u> Minors may generally not be detained <u>in jails</u> but may be detained <u>in buildings</u> that contain jails – see Section 207.1 WIC for exception.
<b><u>Secure Detention:</u></b>	Occurs when a minor (under 18) is locked in a room/enclosure and/or secured to a cuffing rail or other stationary object while in custody in a law enforcement facility (which includes police or sheriff's stations that contains a lockup) – for any length of time.
<b><u>Non-secure Detention:</u></b>	Occurs when a minor's freedom is controlled by the staff of the facility; and (1) the minor is under constant personal visual observation and supervision by staff of the law enforcement facility; (2) the minor is not locked in a room or enclosure; and (3) the minor is not physically secured to a cuffing rail or other stationary object.